

endorsed by SPC Council on 17th September, 2025

Plan on Use of Capacity Enhancement Grant in 2025/26 School Year

Name of School: St. Paul's College Primary School

Means by which teachers have been consulted: at a staff meeting and by electronic staff notice

No. of operating classes (Excluding IRTPs, if any): 24

Task Area	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Co-curricular Activities	Develop students' multiple intelligences	Service providers will be appointed to organise co-curricular activities for the whole school during the CCA periods	<ul style="list-style-type: none"> The CCA periods provide students with various activities to develop their multiple intelligences Common free periods are arranged for co-planning sessions among subject teachers with their level partners 	From September 2025 onwards for 1 year	HK\$605,000.00	<ul style="list-style-type: none"> Students actively participate in the activities in the CCA periods Students agree that the activities in the CCA periods can help develop their multiple intelligences Enhanced collaboration among subject teachers to improve learning and teaching effectiveness 	<ul style="list-style-type: none"> Student participation records Student survey Co-planning records 	Deputy Head (Activities & Resources) and Senior Teacher (CCAs)

Task Area	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
STEAM Education	Develop students' creativity and relevant skills through STEAM Education	Acquire service by an outsourced agency to run activities related to STEAM Education	<ul style="list-style-type: none"> Strengthen students' ability to integrate and apply knowledge and skills within and across the KLAs of Science, Technology and Mathematics Education. Relieve teachers' workload 	From September 2025 onwards for 1 year	HK\$30,000.00	<ul style="list-style-type: none"> Enhance students' interest in learning Science, Technology and Mathematics. 	<ul style="list-style-type: none"> Feedback from teachers Reflection from students 	Panel Chairs of GS and ICT
School Management	Relieve teachers' workload in non-teaching duties	To employ a teaching assistant to take up some non-teaching duties to create more room for teachers	Teachers' workload will be relieved	From September 2025 onwards for 1 year	Salary and MPF HK\$245,000	Teachers' workload is reduced	<ul style="list-style-type: none"> Feedback from teachers Performance appraisal A review of the measures taken to relieve teachers' non-teaching duties 	Deputy Head (Activities & Resources)

Redeployment of resources:

Total estimated expenses: HK\$880,000.00

Capacity Enhancement Grant 2025-2026 received from EdB: HK\$729,879

Surplus from previous years: HK\$596,788.59

Deficit in 2025-2026 school year: HK\$150,121

Total Surplus: HK\$446,667.59

2025-2026 (School Year) Plan on the Use of the Life-wide Learning and Sister School Grant
St. Paul's College Primary School

endorsed by SPC Council on 25th November, 2025

Schools are required to upload this Plan on the Use of the Life-wide Learning and Sister School Grant endorsed by their SMCs / IMCs to the school website for the sake of enhancing transparency and in accordance with the established practices.

Our school will use this Grant in compliance with relevant requirements as stipulated in circulars, guidelines and other documents issued by the EDB. Our school understands that in case of inappropriate use of the Grant, our school should make good relevant expenses by deploying other suitable resources.

^ List of Category of the Activity and Evaluation Method for reference (Schools can select one or more suitable option(s) from the pull-down list): [School may click on the "-" on the left to hide this part]

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Category of the Activity:	A1 Values Education A7 Digital Education, Artificial Intelligence and STEAM Education	A2 Intellectual Development	A3 Community Service A8 Student Mental Health	A4 Physical and Aesthetic Development A9 Others (Please specify in column L)	A5 Career-related Experiences	A6 Patriotic Education
Evaluation Method:	B1 Questionnaire	B2 School Meeting and Discussion	B3 Professional Sharing in School	B4 Interview	B5 Observation	B6 Written report and record B7 Others (Please specify in column N)

Category 1: Details of Activities

No.	Name and Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants (Fill in the estimated number of participants of each type; please indicate "0" if a particular type is not involved)				Estimated Expenses (\$)	Name(s) of Mainland sister school(s) (If sister school exchange activity is involved)	Category of the Activity ^A		Evaluation Method ^A	
				Students (Please specify levels and number)	Teachers	School Management	Others (Please specify target and number)			(Select one or more suitable option(s) from the pull-down list)	(If "A9 Others" is chosen, please provide details in this column)	(Select one or more suitable option(s) from the pull-down list)	(If "B7 Others" is chosen, please provide details in this column)
1.1	Local Activities (including online exchanges)												
1	Self-enhanced Programme	Sep 2025 - Jul 2026	A whole-year, weekly programme in which selected students will join training classes in various disciplines, such as sports, music, performing arts, science etc., according to their interest and talents within school timetable, with the aim of providing talented students with systematic and more professional training on sports, music aesthetics and science, etc.	JC2-6(150)	0	0		\$220,000.00		A4 Physical and Aesthetic Development A2 Intellectual Development A7 Digital Education, Artificial Intelligence and STEAM Education		B1 Questionnaire B5 Observation	
2	A Service Programme for JC1-3	25-27Mar 2026	A service programme for JC1-3 students, accompanied by teachers and parent helpers, with the aim of providing students with opportunities to serve others through experiential learning in order that students would learn to be grateful and thankful for what they are given.	JC1-3(336)	0	0		\$150,000.00		A1 Values Education A8 Student Mental Health		B1 Questionnaire B2 School Meeting and Discussion	
3	A 3-day Service Programme for JC4	25-27Mar 2026	A 3-day service programme in Hong Kong to be organised for all JC4 students, accompanied by teachers, social workers, College students and parent helpers, with the aim of providing students with opportunities.	JC4(112)	6	1	Parent heplers (8) College student helpers(8)	\$310,000.00		A1 Values Education A3 Community Service A8 Student Mental Health		B2 School Meeting and Discussion B5 Observation	
4	Healthy Life Month	Mar-Apr 2026	A school-based health promotion programme to encourage students to cultivate healthy living habits, and through the Life Education Activity Programme (LEAP), encourage students to maintain their physical and mental well-being.	Whole School (671)	0	0		\$25,000.00		A1 Values Education A8 Student Mental Health		B1 Questionnaire B6 Written report and record	
5	English Fun Day & World Reading Day	22 四月 2026	A one-day, whole-school programme with the aim of arousing students' interest in reading and learning English, and providing them with opportunities to share their favourite book characters and use conversational English in a fun-filled setting.	Whole School (671)	0	0		\$10,000.00		A2 Intellectual Development		B2 School Meeting and Discussion B5 Observation	
Total estimated expenses of item 1.1								\$715,000.00					

No.	Name and Description of the Activity	Proposed Date	Objective(s) of the Activity	Target & Estimated Number of Participants (Fill in the estimated number of participants of each type; please indicate "0" if a particular type is not involved)				Estimated Expenses (\$)	Name(s) of Mainland sister school(s) (If sister school exchange activity is involved)	Category of the Activity^		Evaluation Method^	
				Students (Please specify levels and number)	Teachers	School Management	Others (Please specify target and number)			(Select one or more suitable option(s) from the pull-down list)	(If "A9 Others" is chosen, please provide details in this column)	(Select one or more suitable option(s) from the pull-down list)	(If "B7 Others" is chosen, please provide details in this column)
1.2 Non-local Activities													
1	A 3-day Experiential Learning Programme for JC5	25-27Mar 2026	A 3-day programme for JC5 students, accompanied by teachers, social workers, College students and parent helpers, with the aim of providing students with opportunities to experience the latest developments, environment and cultural life in China. Additionally, students would learn to be diligent and to persevere in all circumstances, grateful and thankful for what they are given through outdoor training.	JC5(112)	7	1	Parent helpers (8) College student helpers(8)	\$500,000.00		A1 Values Education A6 Patriotic Education A8 Student Mental Health		B1 Questionnaire B2 School Meeting and Discussion B5 Observation	
2	A 5-day study trip to Beijing for the Sister School Exchange Programme for JC6	23-27Mar 2026	JC6 students will engage in exchanges with our sister schools in Beijing to experience the different learning approaches and curriculum features of the two places, thereby enhancing mutual friendship. In addition, students will visit historical sites, cultural institutions, and technology organizations in Beijing to gain a deeper understanding of the latest developments in our motherland and foster a sense of belonging and pride in the country.	JC6(111)	10	1		\$100,000.00	Yu Quan School Attached to Capital Normal University(首都師範大學附屬玉泉學校) - Beijing Royal School(北京四王府小學)	A1 Values Education A6 Patriotic Education A4 Physical and Aesthetic Development		B1 Questionnaire B2 School Meeting and Discussion B5 Observation	
3													
4													
5													
Total estimated expenses of item 1.2								\$600,000.00					
Total estimated expenses (sum of items 1.1 and 1.2)								\$1,315,000.00					

Name of Teacher Responsible for Life-wide Learning:	Mr. FOK Ka Wing	Position:	Deputy Head
Name of Teacher Responsible for the Sister School Scheme:	Mr. HUI Man Shui	Position:	Deputy Head