

Plan on Use of Capacity Enhancement Grant in 2022/23 School Year

Name of School: St. Paul's College Primary School

Means by which teachers have been consulted: at a staff meeting and by electronic staff notice

No. of operating classes (Excluding IRTPs, if any): 24

Task Area	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Co-curricular Activities	Develop students' multiple intelligences	Service providers will be appointed to organise co-curricular activities for the whole school during the CCA periods	<ul style="list-style-type: none"> <li>The CCA periods provide various activities for students to develop their multiple intelligences.</li> <li>Common free periods to be created for co-planning sessions among teaching partners</li> </ul>	From September 2022 onwards for 1 year	(for 22 events) HK\$550,000.00	<ul style="list-style-type: none"> <li>The students actively participate in the activities in the CCA periods</li> <li>Students agree that the activities in the CCA periods will develop their multiple intelligences</li> <li>Enhanced collaboration among teaching partners to improve learning and teaching quality</li> </ul>	<ul style="list-style-type: none"> <li>Student participation records</li> <li>Student survey</li> <li>Co-planning records</li> </ul>	Deputy Head (Activities & Resources) and Senior Teacher (CCAs)

Endorsed by SPC Council on 24 November 2022

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School Management	To relieve teachers' workload in non-teaching duties	To employ a teaching assistant to take up some non-teaching duties currently performed by teachers	Teacher's workload will be relieved	From September 2022 onwards for 1 year	Salary and MPF HK\$260,000	Teachers' workload is reduced	<ul style="list-style-type: none"> <li>• Feedback from teachers</li> <li>• Performance appraisal</li> <li>• A review of the measures taken to relieve teachers' non-teaching duties</li> </ul>	Deputy Head (Activities & Resources)

Redeployment of resources:

Total estimated expenses: HK\$810,000.00

Capacity Enhancement Grant 2022/2023 received from EdB: HK\$756,845.00

Surplus from previous years: HK\$741,375.00

Deficit in 2022-2023 school year: HK\$53,155

Total Surplus: HK\$688,220