

Plan on Use of Capacity Enhancement Grant in 2020/21 School Year

Name of School: St. Paul's College Primary School

Means by which teachers have been consulted: at a staff meeting and by electronic staff notice

No. of operating classes (Excluding IRTPs, if any) : 23

Task Area	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Co-curricular Activities	Develop students' multiple intelligences	Service providers will be appointed to organise co-curricular activities for the whole school during the CCA periods on Fridays.	<ul style="list-style-type: none"> The CCA periods provide various activities for students to develop their multiple intelligences. Common free periods to be created for co-planning sessions among teaching partners 	From September 2020 onwards for 1 year	(for 19 events) HK\$550,000.00	<ul style="list-style-type: none"> The students actively participate in the activities in the CCA periods Students agree that the activities in the CCA periods will develop their multiple intelligences Enhanced collaboration among teaching partners to improve learning and teaching quality 	<ul style="list-style-type: none"> Student participation records Student survey Co-planning records 	Assistant Deputy Head (Activities)

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School Management	To relieve teachers' workload in non-teaching area.	To employ a teaching assistant to take up some non-teaching duties currently performed by teachers	<ul style="list-style-type: none"> Teacher's workload will be relieved 	From September 2020 onwards for 1 year	Salary and MPF HK\$210, 000	<ul style="list-style-type: none"> Teachers' workload is reduced 	<ul style="list-style-type: none"> Feedback from teachers Performance appraisal A review of the measures taken to relieve teachers' non-teaching duties 	Assistant Deputy Head (Activities)

Redeployment of resources:

Total estimated expenses: HK\$760,000.00

Grant received: HK\$713,433.00

Deficit HK\$ 46,567.00 to be absorbed by school funds