



Annual School Plan 2008-2009

1. Improve student learning opportunities

Intended Outcomes / Targets	Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
1.1 To provide quality capabilities for e-learning	1.1.1 Promote the use of school website	Sep-August	Web site well maintained; information updated regularly	Statistical analysis of number of hits; student and parent log-on to Intranet	ICT Team	\$30,000
	1.1.2 Implement best-practice standards, facilities and equipment for ICT in all learning areas	Sep-July	School equipped with updated hardware and software	Updated inventory of equipment. Questionnaire on e-learning needs.	ICT Team PCs	\$40,000
1.2 To raise the quality of student learning in all areas, especially English and Putonghua	1.2.1 Regular English activities (Drama Club for JC4-6 and English Club for JC1-3)	Sep-July	Production on stage in July	Feedback for boys, parents and teachers	PC English PC Chinese	
	1.2.2 Strengthen Putonghua in junior classes.	Sep-July	A better foundation in Putonghua for J.C. 1, J.C. 2 and J.C. 3.	Formative/summative assessment	PC VPC Chinese	
	1.2.3 Adopt Putonghua as the medium of instruction in J.C. 4, 5 and 6.	Sep-July	Raised standard in Chinese Language	Formative/summative assessment; JC6 to take TSA Speaking in PTH	PC VPC Chinese	
1.3 To broaden the scope of connection with China and other countries	1.3.1 Continue with the goal setting and progress checking programme in Chinese, English and mathematics	Sep-July	A better sense of direction in attaining set goals	Analysis of feedback on questionnaire	H AH PCs	
	1.3.2 Provide students with access to lesson materials and study activities through the Intranet	Jan-July	Raised self-motivation in learning	Statistical analysis of number of hits; student and parent log-on to Intranet	ICT Team AH PCs	
	1.3.3 To continue with Paul's Action	April	Participation of more than 90% of the students; national identity strengthened	Statistics; questionnaire; On-going observation	G/D Mistress	\$150,000

1.4 To raise the level of student achievement in all areas learning	1.4.1	Implement the revised Enhancement and Enrichment Programme in English, Chinese and mathematics	Sep- July	Raised standard in the three subjects	Formative and summative assessment	AH	
	1.4.2	Replace 'Sunny Boys' programme with Educational Psychologist service in helping SEN students	Sep - August	Revised polices to cater for students' needs	Feedback from students and parents; Teachers' ongoing observation	G/D Mistress	\$120,000
	1.4.3	Allocate resources to cater for needs of SEN students. Buy service from NGO - Speech therapy - UAP (Understanding Adolescence Project)	Sep- Aug	More support for SEN students	Feedback from students and parents; Teachers' ongoing observation	G/D Mistress	Speech therapy \$37,800 UAP \$75,000
	1.4.4	Provide teaching staff with the necessary professional learning opportunities		Centralised plans and individual professional development plans in force	Records of CPD	Staff Development Mistress	

2. Align curriculum and pedagogy with the four key tasks and to comply with DSS requirements

Intended Outcomes / Targets	Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
2.1 To maximize the use of I.T. in teaching and learning	2.1.1 Upgrade the school's computer network and system (Part 2)	Sep-Dec	Effective communication, teaching and administration.	Teacher consultation and feedback	ICT Team	
	2.1.2 Install LCD projectors in special rooms	Sep	More integration of I.T. into subjects	Teacher consultation and feedback	ICT Team	
2.2 To continue to foster good reading habit	2.2.1 Provide more reading materials at different corners of the school for easy access to books and periodicals	Sep-Apr	Reading habit fostered	Reading records / statistics	Librarian	\$10,000
	2.2.2 Maximise the use of the class library cabinete	Sep-July	Reading habit fostered	Feedback from boys Teachers' observation	Librarian	
2.3 To strengthen the students' sense of responsibility at home, in school, in the community, in one's own country and in the world	2.3.1 Continue with the whole school guidance programme Phase 5 – Embrace the World (Part 1)	Sep-July	Students' global awareness strengthened	Teachers' review and parents' feedback	CDM D/G Mistress SGP	\$1,000
	2.3.2 Arrange visits to school for the deaf	Nov-July	Awareness of other people's needs raised		SGP	\$1,600
2.4 To extend project learning across the curriculum	2.4.1 Provide guidance in project learning	Nov-Jan	Implementation of project work across the curriculum	Analysis of project work	CDM PC GS	
	2.4.2 Implement peer assessment and self assessment in project presentation and display	Jan-Jun	Self-reflection enhanced	Teachers' observation	AH	
2.5 To review all aspects of the School's operations	2.5.1 Undertake a School Self-Assessment (SSA) incorporating stakeholder surveys	Sep-July	Production of survey reports	Analysis of results of surveys	H AH STs	
	2.5.2 Comprehensive Review	Nov/Dec	CR Report	EDB Assessment	All staff	\$275,471

3 Sustain school improvement / development consistent with the St. Paul's College vision and mission

Intended Outcomes / Targets	Strategies / Tasks	Time Scale	Success Criteria	Methods of Evaluation	People Responsible	Resources Required
3.1 To achieve more effective use of limited space	3.1.1 Align curriculum needs to classrooms and recreational areas in order to maximize use of space	Sep-July	Full utilization of space; effective administration structure to manage school resources	Feedback from stakeholder (students, parents, teachers)	AH CDM	\$20,000
	3.1.2 Utilise facilities and resources of external agencies	Sep-July	Activities run smoothly, using School's own venues and venues nearby	Feedback from stakeholder (students, parents, teachers)	AH STs	
3.2 To improve the quality of facilities in all learning areas	3.2.1 Implement a programme of on-going maintenance and refurbishment of classrooms and recreational areas	Sep-Aug	School premises are well-kept and well-maintained	Feedback from stakeholder (students, parents, teachers)	AH STs	
3.3 To strengthen links with the College, the parent body, the Sheng Kung Hui and the broader community	3.3.1 Provide opportunities to work together with the teachers and the students of the College	Sep-Dec	Good co-ordination between College and Primary School	Feedback from PTA, other parents and teachers	H STs	
	3.3.2 Render support to PTA activities	Oct-May	Closer ties and programme of activities between parents and teachers	Questionnaire feedback from parents and teachers	H STs	
	3.3.3 Provide opportunities for students to participate in broader community service	Oct-May	Increased student participation in community service programme	Feedback from the social services groups	SGP	
3.4 To plan for future space and resource requirements.	3.4.1 Review the long-term site and resource requirements of the School	Sep-Aug	On-going negotiation with EDB until relocation project is complete	Feedback from stakeholders	Council Members + H	\$30M

Legend:

H	Headmistress	PC	Panel Chairperson	ICT	Information Communication Technologies
AH	Assistant Headmaster	VPC	Vice Panel Chairperson		
ST	Senior Teacher	SGP	Student Guidance Personnel		
CDM	Curriculum Development Mistress	D/G	Discipline / Guidance		